Classification

REPORTS INVENTORY

CONTROL NO. XXXXXXXXX DDS/OL/SD-7

PREPARE IN DUPLICATE

1. TITLE OF REPORT (if a fill-in report include Form No.)	2. TYPE OF REPORT

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Ordnance Status Report

2. TYPE OF REPORT: X STATISTICAL / NARRATIVE / MACHINE-NAME LISTING

3. FUNCTIONAL AREA	PERSONNEL	TRAINING	ADMIN. GENERAL
	X LOGISTICS	SECURITY	OTHER (specify)
	MEDICAL	FINANCE	

4. NO. OF COPIES PREPARED	5. FREQUENCY (weekly, monthly, quarterly, etc.)	6. DISTRIBUTION (No. of components not number of copies)
	Monthly	OAMS

7. FORMAT (memorandum, form computer print-out, etc)	8. ADP PROCESSING	9. DIRECTIVE AUTHORITY REQUIRING REPORT
Telepouch	YES / IF YES GIVE ADP PROCESSING NO. / X NO	

10. PREPARING COMPONENT (include lowest level contributing information to report)	11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)
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12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR
GS-14	9.76		1/6		1.63		12		21.19
GS-6	4.32		1/6		0.72		12		8.64
GS-9	5.38		4		21.52		12		258.24
GS-13	9.67		1		9.67		12		116.04

B. COSTS OF COMPUTER PRODUCED REPORTS

TOTAL COSTS PER YEAR	404.11

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

To verify balances of stocks on hand, so that Supply Division can provide accurate stock positions. This enables OAMS to manage stock procurement more reliably as related to available funds and customer needs.

14. FUTURE GOALS

GOAL PROPOSED BY COMPONENT FOR THIS REPORT	ESTIMATED SAVINGS
X RETAIN AS IS OTHER (explain)	MAN-HOURS / DOLLARS
CHANGE	STAT
DISCONTINUE	

16. DATE OF INVENTORY	17. NAME AND TITLE OF PERSON FURNISHING INFORMATION	18. EXTENSION
5 Oct 70	Chief, OAMS, SUP/SD	

Classification

FORM 142

(22-36-43)